



PIONEER VALLEY INTERSCHOLASTIC ATHLETIC CONFERENCE
Western Massachusetts

TO: PVIAC Athletic Directors

FROM: PVIAC Executive Board

DATE: May 15, 2010

SUBJECT: Voting Procedures for Middle School and Co-op Requests

At the Executive Board meeting on Thursday May 13, 2010 the board reviewed the votes on the middle school and cooperative requests and felt the votes from the May Athletic Director's Meeting were flawed. The board decided to table the May votes and we are directing the Athletic Directors to revote on the Middle School and Cooperative requests with new guidelines.

The new guidelines for voting on middle school and cooperative requests will be as follows:

1. All votes on middle school and cooperative requests will be taken by roll call.
2. **Fall middle school and cooperative requests will be voted on at the June Athletic Director's Meeting** starting in June of 2010 with a revote on previous middle school and cooperative requests from the May 2010 meeting. Requests are due to the executive secretary by June 1.
3. **Winter middle school and cooperative requests will be voted on at the September Athletic Director's Meeting** starting in September of 2010 with a revote on the previous winter middle school and co-op requests from the May 2010 meeting. Requests are due to the executive secretary by September 1.
4. **Spring middle school and cooperative requests will be voted on at the January Athletic Director's Meeting** starting in January of 2011 with a revote on the previous spring middle school and co-op requests from the May 2010 meeting. Requests are due to the executive secretary by January 1.
5. **Each Athletic Director requesting a middle school waiver or cooperative team will be required to distribute documentation on their request at the meeting and they will be required to stand in front of the membership and present the following information related to their request:**
 - a. What school should be voting on their request (League and mandatory crossover teams they will compete against in their next season)

- b. What are the numbers of their returning players broken down by grade level (not including graduating seniors)
- c. What are the numbers of anticipated new players (Incoming Freshman, Middle School Students for Middle School Requests, Players from each of the cooperative schools)
- d. Verbal rationale as to why they think they should be granted a Middle School Waiver or Cooperative Team.

Middle school and cooperative team requests are very important and they deserve our full attention. Votes can positively or negatively impact schools and their communities so it is imperative that we follow guidelines and procedures to make sure we are voting with consistency and doing justice to the process. It is important that we all have accurate information to vote on the matters presented. We believe the new set of guidelines for voting on middle school and cooperative requests will bring more credibility to the process. We thank you for your attention to this matter.

