



**PIONEER VALLEY INTERSCHOLASTIC ATHLETIC CONFERENCE**  
***Western Massachusetts***

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October 12, 2007

Memo: Athletic Director's

RE: Revised process for requesting middle school waivers and co-op teams.

Schools will submit a letter signed by the principal(s) and athletic director(s) explaining their request as follows:

**Middle School waivers & Co-op Team "renewals" for the following year.**

- ❖ Must be submitted to the PVIAC Executive Secretary by **May 1<sup>st</sup>** to be acted on by:
  - ✓ Athletic Directors at their May meeting.
  - ✓ PVIAC Executive Board at their May meeting.

All **new** requests must be submitted to the PVIAC Executive Secretary in time to adhere to the MIAA due dates as follows:

- **Middle School waivers**
  - MIAA Sixty (60) days before start of season.
- **Co-op Teams**
  - MIAA **renewals** three months before start of season.
  - MIAA **new** six months before start of season.

Thomas J. Russo  
PVIAC Executive Secretary

**Approved by the PVIAC Executive Board on November 15, 2007**